



# International Association of Drilling Contractors Supply Chain Committee Meeting

27 September 2013  
IADC – Houston, TX

## MEETING MINUTES

**Call to Order (11:17AM):** The Chairman welcomed everyone in attendance at the Supply Chain Meeting, and reviewed the purpose of the meeting. John Pertgen was introduced as the IADC committee liaison to the new members in attendance.

**Safety Briefing/ Anti – Trust Guidelines:** Mr. Pertgen provided the building and emergency response information. He also reviewed the Anti-Trust Guidelines; wherein he emphasized the core of anti-trust law, which is the prohibition of business collusion and the effect it has on restraint of trade.

The Chairman encouraged all drilling contractors to participate in the subcommittees. The group expressed their concern in the average estimated delivery times of suppliers and suggested ways to standardize the issue.

### DISCUSSION OF SUB-COMMITTEES:

The Chairman then asked the Chairs of each Subcommittee to review their goals and objectives, and present their prioritized initiatives. The SC Chairs expressed the following:

#### 1. Metrics Subcommittee (Wayne Mason):

The SC Chairman covered the results of the last subcommittee meeting

- a. He discussed the list of the top 25 suppliers submitted by drilling contractors. In the group each company used their own criteria to identify their top performers from a raw listing of top suppliers. The SC Chairman discussed the findings and provided the following areas of concern from the group:
  - What suppliers should be included and how do they get on/off the list? I.e., as a group, nominate 15-20 common vendors; each vendor is proposed and voted on. A methodology must be developed, reviewed and approved in accordance with IADC guidelines.
  - Will this be heavily weighted to off shore?
  - Are there multiple concerns in sharing the top lists? (is this a breach of confidentiality?)
  - Can a process be implemented where this info could be reported safely and shared with other contractors?
  - How can we categorize vendors further? ( i.e., large, medium and small vendors)

- b. Customer Support Survey – Presented an example of the proposed questions for a survey. The group discussed the benefits of using a Customer Support Survey.
- c. On Time Delivery – The group voiced their concerns with on-time deliveries by vendors, such as:
  - Unsure of what “day” is being used to measure the current percentage of on-time deliveries. (group had an open discussion on this topic)
  - Perhaps each company would provide their on-time percentage for their suppliers based on their own criteria. (“On-time” can vary from company to company.)
  - Proposed that the contractor determine what is late and what is not late.

**2. Global Logistics & Trade Subcommittee (Joe Turner):** The SC Chairman reviewed the minutes of the SC meeting on Friday, July 12<sup>th</sup>, 2013.

- a. The subcommittee’s current goal is to develop a guide that would be shared with vendors that would capture the basic export and import requirements.

The SC Chairman explained that the goal of this list was that it should be reviewed, accepted and published by IADC as a guideline. He also suggested developing a European set of guidelines.

- b. A Panalpina presentation was given that covered the import/export practices and requirements for products into/out of Angola.

**3. Quality Subcommittee (Ted Mitchell):** The SC Chairman updated the group on his progress in developing contacts throughout the industry. The subcommittee’s goal for the next meeting is to have a speaker from the industry about Quality.

**OPEN DISCUSSION & COMMENTS (1:20PM):**

The group discussed having a joint meeting with the Ethics committee in the near future. The Chairman thanked the attendees for their attendance and their participation.

**Next Meeting Date and Venue:**

**11:00 AM – 2:00 PM Friday, 15 November 2013, IADC Crown Center 1 & 2 Conference Rooms**

**Lunch Sponsor: Maersk Drilling**

**Proposed Agenda 27 SEPTEMBER Meeting**

- Report from the Vendor Metrics SC
- Report from the Logistics & Trade SC
- Report from the Quality

**Attendance:**

<b>Name</b>		<b>Company Name</b>
Clarissa	Aguilar Ruiz	<b>Ensco plc</b>
Jorge	Lebrija	<b>Ensco plc</b>
Tom	Schexnayder	<b>Ensco plc</b>
Theodore	Mitchell	<b>Ensco plc</b>
Rodney	Barretto	<b>Ensco plc</b>
Boris	Kos	<b>Ensco plc</b>
Rhone	Warren	<b>Hercules Offshore</b>
John	Pertgen	<b>IADC</b>
Luis	Rivas	<b>Maersk Drilling</b>
Joe	Turner	<b>Maersk Drilling</b>
Matt	McClellan	<b>Noble Drilling Services Inc</b>
Jim	Upchurch	<b>Noble Drilling Services Inc</b>
Mark	Mascarenhas	<b>Ocean Rig</b>
Mike	Curtis	<b>Pacific Drilling Services Inc</b>
George	Schutte	<b>Panalpina</b>
Fred	Silva	<b>Panalpina</b>
Mason	Wayne	<b>Patterson UTI</b>
Jorge	Wallis	<b>Precision Drilling</b>
Curtis	Doyle	<b>Vantage Drilling</b>