

**UBO & MPD Committee Meeting**

**December 03-05, 2024**

**In Person – Weatherford**

**2000 St. James Place, Houston, Texas, 77056**

**Agenda**

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| **Tuesday, March 3rd**  |
|  | **General Meeting Room*** 08:00 - 8:15: Initiate Event / IT Reminders / Meeting Format
* 08:15 - 08:20: Safety Moment
* 08:20 - 08:25: IADC Anti-Trust Guidelines; IADC Representative (Leesa Teel)
* 08:25 - 08:30: Volunteer for meeting minutes
* 08:30 – 08:45 Announcements
	+ - Update on development of API RP 79-2 (Tripping Operations for MPD Operations surface BOP) Ahmed Shimi & API RP 79-3 (Tripping Operations for MPD Operations subsea BOP) André Alonso Fernandes- Contact Jose Godoy <GodoyJ@api.org> and for any matters related to this project.
		- Update on discussions with IOGP related to Well Control Incident Classification in MPD Operations
		- Update on OESI
		- Inform group about API 16F MPD
* 08:45 – 9:30: Sub Committee Updates:
	+ - UBO – Antonio Torrealba / Martyn Parker
		- MPD –Anthony Spinler / Adam Keith
		- DGD – Jon Thain / Rudy Flores
		- RGH –Mike Vander Staak / Austin Johnson
		- HSE & Training – Matt Kvalo / Guilherme Vanni
		- API 16RCD - Micah
* 09:30 – 10:30: Election of 2025 vice chaimans.
* 10:30 - 10:45: Break
* 10:45 – 11:15: Review 2025 meeting schedule
	+ - Q1 ’25 Committee meeting Feb 25-27: NOV Houston, TX.
		- Q2 2025 Transocean (location and sponsorship) June 3-5 Houston
		- Q3 2025 IADC UBO&MPD Sep 11-12 after Mexico Conference (Sponsor TBD).
		- Q4 2025 TBD Dec 9-11, Houston (?), TX.
		- 2026 IADC UBO&MPD Conference London Sep 15-16, sponsor for committee location?

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| **Tuesday, March 3rd** |
| 11:15- 12:00 | * Float and AOB

 \*If time permits, we can address any new open items today. If not, open items will be discussed in the general session tomorrow.  |

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| **Tuesday, March 3rd** |
| 13:00 - 16:00  | Breakout Work Session* + - UBO – Antonio Torrealba / Martyn Parker
		- MPD Anthony Spinler / Adam Keith
		- DGD – Jon Thain / Rudy Flores
		- RGH –Mike Vander Staak / Austin Johnson
		- HSE & Training – Matt Kvalo / Guilherme Vanni
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| **Wednesday, December 4th** |
| 08:00 – 12:0013:00 - 16:00 | Breakout Work Session* + - UBO – Antonio Torrealba / Martyn Parker
		- MPD Anthony Spinler / Adam Keith
		- DGD – Jon Thain / Rudy Flores
		- RGH –Mike Vander Staak / Austin Johnson
		- HSE & Training – Matt Kvalo / Guilherme Vanni

Breakout Work Session* + - UBO – Antonio Torrealba / Martyn Parker
		- MPD Anthony Spinler / Adam Keith
		- DGD – Jon Thain / Rudy Flores
		- RGH –Mike Vander Staak / Austin Johnson
		- HSE & Training – Matt Kvalo / Guilherme Vanni
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| **Thursday, December 5th** |
| 08:00 - 11:3011:30 - 12:00 | Breakout Work Session* + - UBO – Antonio Torrealba / Martyn Parker
		- MPD Anthony Spinler / Adam Keith
		- DGD – Jon Thain / Rudy Flores
		- RGH –Mike Vander Staak / Austin Johnson
		- HSE & Training – Matt Kvalo / Guilherme Vanni

Regroup, Subcommittees update full Committee. Close Meeting |

Topics not on the agenda must be deferred until a later meeting. Meeting minutes will be posted on the Committee’s website following endorsement by Committee leadership and meeting attendees. Attendees should be aware that: 1. There may be audio recordings of meetings, for purposes of facilitating capture of meeting minutes; and 2. The final published minutes will include a record of who attended the meeting. The audio recordings shall be destroyed immediately following endorsement of the minutes.

IADC Committee activities are governed by IADC’s Antitrust Policy and Guidelines. Click here for information on the policy and guidelines.