

## **General Guidelines for IADC Challenge Submissions**

A Challenge for this conference is a challenge or problem you are facing related to HSE, security or sustainability that we are facing as an industry, or that you are facing within your company. IADC encourages you to submit a brief summary of the challenges and/or problems you face.

The conference program committee members will identify the speakers who will address the selected challenges to ensure maximum value for attendees.

We also ask you to describe the solutions you have considered, or maybe even tried, to address your challenge/problem and to submit any suggestions for speakers, including from your own company, that could provide a possible solution.

The information provided should be non-commercial in nature, technically sound, succinct, relevant to the target audience and interesting. Case histories are of particular interest for technical conferences.

Challenges will be submitted online via IADC's web site and shall be a maximum of 250 words in length. If selected for presentation, please note that IADC does not require authors to submit formal papers. However, authors of selected challenges may be asked to participate in panel discussions.

General components of a challenge are as follows:

- **Contact Information:** Contact information for the author and co-authors is required, including company affiliation, email address and job title.
- **Title:** Brief and informative.
- **Problem/Challenge:** The objectives and/or scope of the challenge should be detailed to highlight the importance of the problem/challenge for your company and of value to the drilling community.
- **Solutions you have considered or tried:** Explain the overall approach, including process and possibly stakeholder involvement.
- **Suggested speaker:** please include suggested speakers that might address your challenge/problem and present a possible solution.
- **Commitment to Travel:** If selected for presentation, the author must be able to travel to the conference venue to present in person. Prior to submission, management clearance must be obtained. Any issues concerning clearance should be outlined when the challenge is submitted.