



INTERNATIONAL ASSOCIATION OF DRILLING CONTRACTORS

FIFTY SEVENTH ANNUAL GENERAL MEETING

18th MAY 2022

9.04am

BRISBANE CONVENTION & ENTERTAINMENT CENTRE (Room PLAZA P6)
Merivale Street, BRISBANE QLD 4001

	<p><u>Apologies:</u> Diamond Offshore: Samantha Icton High Arctic Energy Services: Mike Maguire & Steve Lambert Hofco: Troy Schefe Noble Drilling: William Cox Savanna: Ken Ledger Schlumberger Land Rigs: Justin Shooter, Yasir Nisar Valaris: Kodjo Dogbe Morpheus Energy Services: Brennan Reid Diamond Offshore: Eric Jacobsen</p> <p><u>Attendees:</u> Ventia: Luke Smith (Vice-Chairman) and Megan Scott (Treasurer/Secretary) Ensign Energy: Peter Koutsoukos High Arctic Energy Services: Sam Ward IADC Corporate: Martin Flojgaard (Regional Director) & Mike DuBose (President – International via Teams) MAERSK Drilling: Michael Hartvigsen (Chairman-Offshore) MPC Kinetic: Andy Gainsforth (Chairman) Schlumberger Land Rigs: Felicity Reynolds</p> <p><u>Invited Guests/ Speakers:</u> RSHQ: Radika Lucas (Deputy Chief Inspector) RSHQ: Nathan Wilkins (Principal Inspector Well Operations) RSHQ: Tony Willis (Manager Investigations (Chief Inspector))</p>	
	<p><u>Quorum</u> It was noted that there were sufficient members present to constitute a Quorum as per Chapter rules of 50% or more members required to establish quorum.</p>	
	<p><u>Introduction & Members Updates</u> IADC Antitrust Policy and Guidelines provided to members. All members present provided introduction and current update of their operations.</p> <p>IADC Corporate: Update was provided by Mike DuBose via Teams. The presentation (PDF) is attached to minutes at Appendix 1 email.</p>	



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	<p><u>Minutes of past meetings and Matters Arising from Previous Meetings</u></p> <p>Minutes of past meetings/workshops were previously emailed to members, available on IADC website at http://www.iadc.org/australasia-chapter/meeting-minutes/</p> <p>Executive meeting minutes and previous AGM are also included in the AGM pack handed out to attendees today.</p> <p>Outcome: Minutes of meetings formally adopted by proposer Megan Scott (Ventia/IADC-AC) and seconded by Felicity Reynolds (SLR)</p>	
	<p>Office Bearers Report as per agenda pack, see presentation attached from <i>Martin Flojgaard</i> (Appendix 2) & <i>Farhan Khan – Young Professionals</i> (Appendix 3)</p> <p>(i) APPEA's Health, Safety and Environment (HSE) Committee meets quarterly to discuss HSE policy and strategy as directed by the APPEA Board. Martin Flojgaard represents the IADC on this committee.</p>  <p>(ii) Australian Drilling Industry Steering Committee (ADISC), Martin Flojgaard and/or the Chairman-Offshore represent IADC as required/as invited.</p> <p>(iii) NOPSEMA – Participation in joint forums and workshops on topics of interest to the offshore members.</p>  <p>(iv) AMMA – Resource Industry Employer Group discounted membership continued to be offered to IADC members.</p>  <p>(v) Safer Together, Andy Gainsforth (Chairman-Onshore) represents IADC-AC this committee and provided an update on the current activities for each of the working groups.</p>  <p>http://www.safertogether.com.au/</p>	



INTERNATIONAL ASSOCIATION OF DRILLING CONTRACTORS

	<p><u>Treasurers Report (2022 Financial Report)</u> The Executive Report, Treasurer's Report and the Auditor's Reports for financial year end 31 December 2021 were presented and accepted by all present. Proposed by Luke Smith (Ventia/IADC-AC) and seconded by Eric Jacobsen (Diamond Offshore). All in agreement. See copies as per attachments Appendix 4A & 4B</p> <p>Outcomes:</p> <ol style="list-style-type: none"> 1. <i>The Public Officer arrangement by all present to be the IADC-AC Onshore Chairman and utilising RPS's Address in NSW. The Members agreed to retain the Accountant and Auditor (Quantify Accounting Solutions – Carmel Summers);</i> 2. <i>Budget 2022, all agreed and</i> 3. <i>Membership fees: 100%</i> 	<p>M Scott - Annual A12 returns to be lodged to NSW Office of Fair Trading, following AGM</p> <p>M Scott – Process 2022 Invoices at 100% with no discount and to be based on number of working rigs as advised by chapter members</p>
	<p><u>Chapter Bylaws</u></p> <p>Current copy sent to all members and changes approved as detailed, providing clarity and process for chapter expenditure. The Chapter Bylaws change is moved by Megan Scott and seconded by Sam Ward, all in agreement.</p>	<p>M Scott Approved copy to be lodged with IA.</p>
	<p><u>Office Bearers for 2022/2023</u></p> <p>Chairman-Onshore: Andy Gainsforth (MPC Kinetic) Proposed by Eric Jacobsen (Diamond Offshore) and seconded by Felicity Reynolds (Schlumberger Land Rigs)</p> <p>Chairman-Offshore: Michael Hartvigsen (Maersk Drilling) Proposed by Eric Jacobsen (Diamond Offshore) and seconded by Luke Smith (Ventia)</p> <p>Vice Chairman-Onshore: Luke Smith (Ventia) Proposed by Eric Jacobsen (Diamond Offshore) and seconded by Sam Ward (High Arctic Energy Services)</p> <p>Secretary/Treasurer: Megan Scott (Ventia) Proposed by Eric Jacobsen (Diamond Offshore) and seconded by Andy Gainsforth (MPC Kinetic)</p> <p>It was noted in the agenda pack provided and reiterated at the AGM that the chairman positions will be for a tenure period of 2 years and then a new chairman to be elected.</p>	<p>M Scott Notify IADC of successful officer bearers</p>

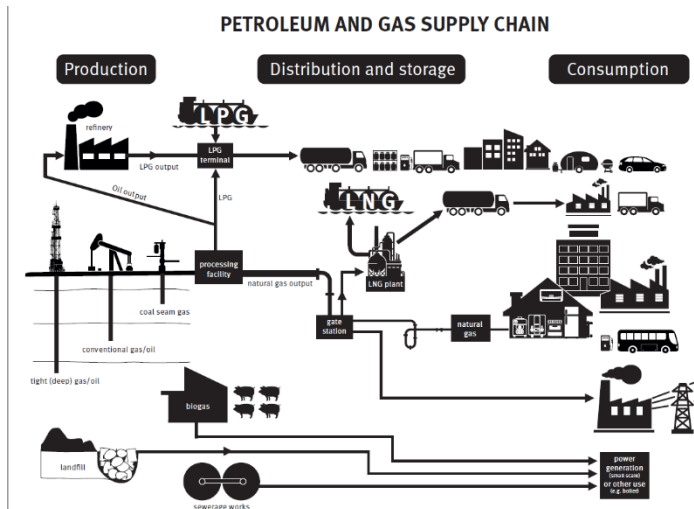


INTERNATIONAL ASSOCIATION OF DRILLING CONTRACTORS

Discussion Topics :

(i) RSHQ Petroleum & Gas Inspectorate Presentation by Radika Lucas (Deputy Chief Inspector), Tony Willis (Manager Investigations & Nathan Wilkins (Principal Inspector Well Operations) : Presentation is attached (Appendix 5)

- **Vision, Values & Purpose:**



- **Yearly Statistics:**
 - a) 1250 Inspections
 - b) 74 Audits
 - c) Audits Q3 & Q4
 - d) Audit findings
 - e) Inspection findings
 - f) Inspection statistics 21/22 – 67
- **Forward Focus 22/23:**
 - a) Audit focus
 - b) Inspection focus
 - c) Committed to *Zero Serious Harm*
- **Incidents Overview:**
 - a) Operating plant (Rigs) incident notifications stats
 - b) Example of "line of fire" incident
 - c) Key safety learnings & alert distributed
 - d) Subscription information for PGI safety & health updates

(ii) **Industrial Manslaughter Legal Changes (Luke Smith – Chairman-Onshore):** Nothing more to advise from this agenda item.

(ii) **Associate & Professional Membership:** Discussion again about the value that would be of any use to associate membership as they have no voting rights. If we need to raise additional funds, then this could be an option. Will continue to take associate memberships and invite to relevant meetings as required & agreed.

(iii) **IADC-AC Student Chapter:** As per attached presentation Appendix 6, formed April 2022 to be the official IADC Curtin University Student Chapter in partnership, a partnership with Curtin University. Positions of Faculty advisor, Chair, Treasurer & Secretary filled. IADC Corporate provided \$4658.13 (AUD) for the Student Chapter to use for their activities/event costs. Funds are held in Australasia Chapters account until the necessary bank accounts are set up, then the Student Chapter can manage their own funds and account.



INTERNATIONAL ASSOCIATION OF DRILLING CONTRACTORS

	<p style="text-align: center;"><u>IADC-AC Safety Statistics Award 2021</u></p> <p>A presentation was provided of the Safety Statistics Award Program. 2021 Award Presentation is attached (Appendix 7). Non-identifying data and the winner notification is thereby provided to IADC-AC at no cost by IADC ISP Program.</p> <div style="display: flex; justify-content: space-around;">   </div> <p>Onshore Safety Statistics Award, Peter Koutsoukos from Ensign International Energy Services being presented award by Andy Gainsforth, Chairman-Onshore</p> <p>Offshore Safety Statistics Award, Eric Jacobsen from Diamond Drilling was being presented award by Michael Hartvigsen, Chairman-Offshore</p>	<p>M Scott Draft and submit approved Drillbits article for Award program 2021. Article is to be published in next edition of "Drillbits"</p> <p>M Scott Send members contact information for ISP Program to enable data capture to improve uptake from chapter membership</p>
	<p><u>Date of Next Meeting</u></p> <p>The next AGM will coincide with the APPEA Conference in Adelaide, the AGM will be held on:</p> <p style="text-align: center;"><u>Wednesday, 17 May 2023</u></p>	<p>M Scott Send date claimer for next AGM</p>
	<p><u>Close and Lunch with invited clients/operators</u></p> <p>Meeting closed at 12.54 pm</p>	<p><i>Social Afternoon provided at The Charming Squire</i></p>

We confirm the above minutes are true and accurate.

Andy Gainsforth
IADC-AC Chairman-Onshore

Michael Hartvigsen
IADC-AC Chairman-Offshore



INTERNATIONAL ASSOCIATION OF DRILLING CONTRACTORS

MAScott

Megan Scott
IADC-AC Treasurer/Secretary

Luke Smith
IADC- AC Vice Chairman

2022 AGM Attendees



2022/2023 IADC-AC Executive Committee

(L to R) Andy Gainsforth (Chairman-Onshore), Michael Hartvigsen (Chairman-Offshore), Luke Smith (Vice Chairman) and Megan Scott (Treasurer/Secretary)