



# INTERNATIONAL ASSOCIATION OF DRILLING CONTRACTORS

FIFTY SIXTH ANNUAL GENERAL MEETING

WEDNESDAY 9.00 am

16<sup>th</sup> JUNE 2021

PERTH CONVENTION & ENTERTAINMENT CENTRE (Room M11)

Mounts Bay Road, PERTH WA 6001

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|  | <p><b><u>Apologies:</u></b></p> <p><b>Diamond Offshore:</b> Samantha Icton<br/><b>Ensign:</b> Michael Pandolfi<br/><b>High Arctic Energy Services:</b> Mike Maguire<br/><b>Hofco:</b> Troy Schefe<br/><b>Noble Drilling:</b> William Cox<br/><b>Savanna:</b> Ken Ledger, Shaun Klebeck, Russell Moon<br/><b>Schlumberger Land Rigs:</b> Justin Shooter, Yasir Nisar<br/><b>Transocean:</b> Michael Long<br/><b>Valaris:</b> Daniel Milford</p> <p><b><u>Attendees:</u></b></p> <p><b>Diamond Offshore:</b> Eric Jacobsen<br/><b>Easternwell Group:</b> Luke Smith (Chairman-Onshore)<br/>and Megan Scott (Treasurer/Secretary)<br/><b>Gearhart Group:</b> Peter West (Online)<br/><b>Ensign Energy:</b> Peter Koutsoukos<br/><b>High Arctic Energy Services:</b> Sam Ward and Steve Lambert<br/><b>IADC Corporate:</b> Martin Flojgaard (Regional Director)<br/><b>MAERSK Drilling:</b> Michael Hartvigsen (Chairman-Offshore)<br/><b>Morpheus Energy Services:</b> Brennan Reid<br/><b>MPC Kinetic:</b> Andy Gainsforth (Vice Chairman) (Online)<br/><b>Schlumberger Land Rigs:</b> Felicity Reynolds<br/><b>Transocean:</b> Anju Thulasi Sreelatha<br/><b>Valaris:</b> Kodjo Dogbe</p> <p><b><u>Invited Guests/ Speakers:</u></b></p> <p><b>NOPSEMA:</b> Derrick O’Keeffe (Chief Inspector)<br/><b>CANRIG:</b> Stuart Sullivan</p> |  |
|  | <p><b><u>Quorum</u></b></p> <p>It was noted that there was sufficient members present to constitute a Quorum as per Chapter rules of 50% or more members required to establish quorum.</p>   |  |



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|  | <p><b><u>Introduction &amp; Members Updates</u></b><br/>IADC Antitrust Policy and Guidelines provided to members. All members present provided introduction and current update of their operations.</p> <p><b>IADC Corporate</b> Update is to be provided by <b>Martin Flojgaard</b>. The presentation (PDF) is attached to minutes at Appendix 1 email.</p>  | <p><b>LS</b> reiterated the Anti-Trust Guidelines</p>                                     |
|  | <p><b><u>Minutes of past meetings and Matters Arising from Previous Meetings</u></b></p> <p><b>Minutes of past meetings/workshops</b> were previously emailed to members, available on IADC website at <a href="http://www.iadc.org/australasia-chapter/meeting-minutes/">http://www.iadc.org/australasia-chapter/meeting-minutes/</a></p> <p>Executive meeting minutes and previous AGM are also included in the AGM pack handed out to attendees today.</p> <p><b>Outcome:</b> Minutes of meetings formally adopted by proposer <b>Megan Scott</b> (Easternwell/IADC-AC) and seconded by <b>Felicity Reynolds</b> (SLR)</p>   |   |
|  | <p><b>Office Bearers Report as per agenda pack:</b></p> <p><b>(i) Australian Drilling Industry Training Committee (ADITC).</b> This committee has been closed and deregistered.</p> <p><b>(ii) APPEA's Health, Safety and Environment (HSE) Committee</b>  meets quarterly to discuss HSE policy and strategy as directed by the APPEA Board. Martin Flojgaard represents the IADC on this committee.</p> <p><b>(iii) Australian Drilling Industry Steering Committee (ADISC),</b> Martin Flojgaard and/or the Chairman-Offshore represent IADC as required/as invited.</p> <p><b>(iv) NOPSEMA</b> – Participation in joint forums and workshops on topics of interest to the offshore members. </p> <p><b>(v) AMMA</b> – Resource Industry Employer Group discounted membership continued to be offered to IADC members. </p> <p><b>(vi) Safer Together,</b> Andy Gainsforth (Vice Chairman) represents IADC-AC this committee. <a href="http://www.safertogether.com.au/">http://www.safertogether.com.au/</a> </p> | <p><b>M Flojgaard</b> is approved to produce the Rig Activity List for DISC Committee</p> |



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|  | <p><b><u>Treasurers Report (Appendix D – 2020 Financial Report)</u></b><br/>The Treasurer’s Report and the Auditor’s Reports for financial year end 31 December 2020 were presented and accepted by all present. Proposed by <b>Luke Smith</b> (Easternwell) and seconded by <b>Eric Jacobsen</b> (Diamond Offshore). All in agreement.</p> <p><b>Outcomes:</b></p> <ol style="list-style-type: none"> <li>1. <i>The Public Officer arrangement by all present to be the IADC-AC Onshore Chairman and utilising RPS’s Address in NSW. The Members agreed to retain the Accountant and Auditor (Quantify</i></li> <li>2. <i>Accounting Solutions – Carmel Summers);</i></li> <li>3. <i>Budget 2021, all agreed and</i></li> <li>4. <i>Membership fees: 100% with the 50% discount not to be continued.</i></li> </ol>   | <p><b>M Scott</b> - Annual A12 &amp; A9 returns to be lodged to NSW Office of Fair Trading, following AGM</p> <p><b>M Scott</b> – Process 2021 Invoices at 100% with no discount and to be based on number of working rigs as advised by chapter members</p> |
|  | <p><b><u>Chapter Bylaws</u></b></p> <p>Current copy sent to all members 20/05/2021 and changes approved as detailed, removing “n” from Chapter name. Continue with the fixing name issue, Australasia Chapter and not Australasian Chapter. The Chapter Bylaws change is moved by Sam Ward and seconded by Brennan Reid, all in agreement.</p>   | <p><b>M Scott</b><br/>Approved copy to be lodged with IA &amp; continue with all the name fixes Tax/BAS, ABN, Bank Account</p>   |
|  | <p><b><u>Office Bearers for 2021/2022</u></b></p> <p><b>Chairman-Onshore: Andy Gainsforth</b> (MPC Kinetic)<br/>Proposed by Eric Jacobsen (Diamond Offshore) and seconded by Luke Smith (Easternwell Energy)</p> <p><b>Chairman-Offshore: Michael Hartvigsen</b> (Maersk Drilling) Proposed by Eric Jacobsen (Diamond Offshore) and seconded by Anthony Crane (Easternwell Energy)</p> <p><b>Vice Chairman-Onshore: Luke Smith</b> (Easternwell Energy) Proposed by Eric Jacobsen (Diamond Offshore) and seconded by Sam Ward (High Arctic Energy Services)</p> <p><b>Secretary/Treasurer: Megan Scott</b> (Easternwell Energy)<br/>Proposed by Eric Jacobsen (Diamond Offshore) and seconded by Steve Lambert (High Arctic Energy Services)</p> <p>It was noted in the agenda pack provided and reiterated at the AGM that the chairman positions will be for a tenure period of 2 years and then a new chairman elected.</p> | <p><b>M Scott</b><br/>Notify IADC of successful officer bearers</p>  |



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## Discussion Topics :

(i) **NOPSEMA update by Derrick O’Keeffe (Chief Inspector):** Presentation is attached (Appendix 2)

- **Never before seen Collaboration:**
  - a) International
  - b) Local
- **3 issues for today:**
  - a) Tackling global issue
  - b) Decommissioning
  - c) Interface issues
- **Technical Partners:**
  - a) APPEA self-audit checklist (Australia Offshore Oil and Gas Title Holder 2012)
  - b) Well construction interface document guidelines API Bulletin 97 2013

[www.NOPSEMA.gov.au/resources](http://www.NOPSEMA.gov.au/resources)

(ii) **Safer Together Update (Andy Gainsforth-Vice Chairman):** Discussion and presentation is attached at Appendix 3.

(iii) **Industrial Manslaughter Legal Changes (Luke Smith – Chairman-Onshore):** Discussion and the workshop held 04/12/2020 are in the Agenda Pack. Discussion about the next steps in relation to Industrial Manslaughter law changes that seem to be flowing around to all states. Can provide a united front by having IADC-AC taking the lead as the representative for members.

(iv) **Associate & Professional Membership (Martin Flojgaard – IADC Regional Representative & Michael Hartvigsen – Chairman-Offshore):** Discussion about the value that would be of any use to associate membership as they have no voting rights. Discussion about sponsorships, internships, and which education level any sponsorship should be targeted to encourage working in the industry. TAFE appears to be the best level to target to offer sponsorship. A working group to be established to get this idea underway.

**L Smith** is to provide option for next step after meeting with Harold

**M Scott**  
Email group for Sponsorship Working Group  
call for volunteers



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|  | <p style="text-align: center;"><b><u>IADC-AC Safety Statistics Award 2020</u></b></p> <p>A presentation was provided of the Safety Statistics Award Program. 2020 Award Presentation is attached (Appendix 4). Non-identifying data and the winner notification is thereby provided to IADC-AC at no cost by IADC ISP Program.</p> <div style="display: flex; justify-content: space-around;">   </div> <div style="display: flex; justify-content: space-around; font-size: small;"> <p><i>Pictured above are <b>Martin Flojgaard</b> (IADC Regional Director), presenting plaque to <b>Luke Smith</b>, General Manager-Operations (Easternwell)</i></p> <p><i>Pictured above are <b>Luke Smith</b> (IADC-AC Chairman Onshore), presenting plaque to <b>Anju Thulasi Sreelatha</b>, Rig Manager (Transocean)</i></p> </div> | <p><b>M Scott</b><br/>Draft and submit approved Drillbits article for Award program 2020. Article is to be published in July edition of "Drillbits"</p> |
|  | <p><b><u>Date of Next Meeting</u></b></p> <p>The next AGM will coincide with the APPEA Conference in Brisbane, 16-19 May 2022, the AGM will be held on:</p> <p style="text-align: center;"><b><u>Wednesday, 18 May 2022</u></b></p>   | <p><b>M Scott</b><br/>Send date claimer for next AGM<br/>18-05-2022</p>   |
|  | <p><b><u>Close and Lunch with invited clients/operators</u></b></p> <p>Meeting closed at 12.40 pm</p>   | <p><i>Lunch for 14 pp provided at The Meat &amp; Wine Co Perth City</i></p>   |

We confirm the above minutes are true and accurate.

**Andy Gainsforth**  
IADC-AC Chairman-Onshore

**Michael Hartvigen**  
IADC-AC Chairman-Offshore

**Megan Scott**  
IADC-AC Treasurer/Secretary

**Luke Smith**  
IADC- AC Vice Chairman



# INTERNATIONAL ASSOCIATION OF DRILLING CONTRACTORS

## 2021 AGM Attendees



## 2021/2022 IADC-AC Executive Committee

(L to R) Andy Gainsforth (Chairman-Onshore), Luke Smith (Vice Chairman), Megan Scott (Treasurer/Secretary) and Michael Hartvigsen (Chairman-Offshore)