



# INTERNATIONAL ASSOCIATION OF DRILLING CONTRACTORS

AUSTRALASIAN CHAPTER  
ABN 58 181 124 763

## FIFTY FIFTH ANNUAL GENERAL MEETING

WEDNESDAY 9.00 am

30<sup>th</sup> SEPTEMBER 2020

W HOTEL 81 NORTH QUAY BRISBANE (Studio 2) - Onshore  
FRASERS KINGS PARK PERTH (Room 1) - Offshore

	<p><b><u>Apologies:</u></b> <b>China Oilfield Services Ltd:</b> Andy Hogan <b>Diamond Offshore:</b> Samantha Icton and David Johnson <b>Ensign:</b> Michael Pandolfi <b>Ensign Energy:</b> Peter Koutsoukos <b>High Arctic Energy Services:</b> Mike Maguire and Steve Lambert <b>Noble Drilling:</b> William Cox <b>Rigforce Pty Ltd:</b> Alistair Haldane <b>Transocean:</b> Sandeep Venkatesi</p> <p><b><u>Attendees:</u></b> <b>Diamond Offshore:</b> Eric Jacobsen <b>Easternwell Group:</b> Luke Smith (Chairman-Onshore); Anthony Crane and Megan Scott (Treasurer/Secretary) <b>Gearhart Group:</b> Peter West - Teams <b>Hofco:</b> Troy Schefe <b>High Arctic Energy Services:</b> Sam Ward <b>IADC Corporate:</b> Martin Flojgaard (IADC Regional Director) <b>Maersk Drilling:</b> Michael Hartvigsen <b>MPC Kinetic:</b> Andy Gainsforth (Vice Chairman) <b>Savanna Energy:</b> Ken Ledger <b>Schlumberger Land Rigs:</b> Felicity Reynolds <b>Valaris:</b> Kodjo Dogbe (Chairman-Offshore) and Pamela Williams</p> <p><b><u>Invited Guest Speakers:</u></b> <b>IADC Corporate:</b> Mike DuBose (VP International) – Teams <b>IADC Corporate:</b> Hisham Zebian (Regional Rep – Eastern Chapter)-Teams <b>DRNME P &amp; G Inspectorate:</b> Don Harris <b>MILLS OAKLEY:</b> Harold Downes and Sam Deikker</p>	
	<p><b><u>Quorum</u></b> It was noted that there were sufficient members present to constitute a Quorum as per Chapter rules of 50% or more members required to establish quorum.</p> <p>Due to the 2 interstate locations and time difference, WA and QLD joined together for the formalities section of the agenda. International attendees joined via Teams.</p>	
	<p><b><u>Introduction &amp; Members Updates</u></b> IADC Antitrust Policy and Guidelines provided to members. All members present provided introduction and current update of their operations.</p> <p>IADC Corporate Update provided by Martin <b>Flojgaard</b>. The presentation (PDF) is attached to minutes distribution email.</p>	



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	<p><b>Mills Oakley Industrial Manslaughter Presentations (QLD &amp; WA):</b> Presentation is attached, well received and there was a lot of discussion. The Industrial Manslaughter laws have been changed in QLD and not yet in WA. Agreed to conduct an WHS and Industrial workshop in Queensland later in the year which will be targeting current issues with the law changes and how to prepare members accordingly.</p>	
	<p><b><u>Minutes of past meetings and Matters Arising from Previous Meetings</u></b></p> <p><b>Minutes of past meetings/workshops</b> were previously emailed to members, available on IADC website at <a href="http://www.iadc.org/australasia-chapter/meeting-minutes/">http://www.iadc.org/australasia-chapter/meeting-minutes/</a></p> <p>Executive meeting minutes and previous AGM are also included in the AGM pack handed out to attendees today.</p> <p><b>Outcome:</b> Minutes of meetings formally adopted by proposer <b>Megan Scott</b> (Easternwell/IADC-AC) and seconded by <b>Andy Gainsforth</b> (MPC Kinetic/IADC-AC)</p>	
	<p><b>Office Bearers Report as per agenda pack:</b></p> <p><b>(i) APPEA's Health, Safety and Environment (HSE) Committee</b> meets quarterly to discuss HSE policy and strategy as directed by the APPEA Board. Martin Flojgaard represents the IADC on this committee.</p> <p><b>(ii) Australian Drilling Industry Steering Committee (ADISC)</b>, Martin Flojgaard and/or the Chairman Offshore represent IADC as required/as invited.</p> <p><b>(iii) NOPSEMA</b> – Participation in joint forums and workshops on topics of interest to the offshore members.</p> <p><b>(iv) AMMA</b> – Resource Industry Employer Group discounted membership continued to be offered to IADC members.</p> <p><b>(v) Safer Together</b>, Andy Gainsforth (Vice Chairman) represents IADC-AC on this committee. <a href="http://www.safertogether.com.au/">http://www.safertogether.com.au/</a></p> <p><b><u>Sub Committee Report by Thomas Ingledeu</u></b></p> <ul style="list-style-type: none"> <li>IADC-AC moves to withdraw the sub committee due to retirement of the Chairman</li> </ul> <p><b>Outcome:</b> Members to endorse withdrawal of Rig Move/Logistics Sub Committee, formally adopted by proposer <b>Troy Scheffe</b> (HOFCO) and seconded by <b>Sam Ward</b> (High Arctic) All in agreement</p>	
	<p><b><u>Chapter Bylaws</u></b></p> <p>Current copy sent to all members and no changes required.</p>	<p><b>M Scott</b> - Update Bylaws current review date 30/09/2020</p>



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	<p><b><u>Treasurers Report (Appendix D – 2019 Financial Report)</u></b> The Treasurer's Report and the Auditor's Reports for financial year end 31 December 2019 were presented and accepted by all present. Proposed by <b>Megan Scott</b> and seconded by <b>Andy Gainsforth</b> (MPC Kinetic). All in agreement.</p> <p><b>Outcomes:</b></p> <ol style="list-style-type: none"> <li>1. <i>The Public Officer arrangement by all present to be the IADC-AC Onshore Chairman and utilising RPS's Address in NSW.</i></li> <li>2. <i>The Members agreed to retain the Accountant and Auditor (Quantify Accounting Solutions – Carmel Summers);</i></li> <li>3. <i>Budget 2020, subject to agreed AGM changes for 50% discount to be updated and</i></li> <li>4. <i>Membership fees: 50% discount to continue for 2020.</i></li> <li>5. <i>Sponsorships, nominations as per Executive agreement (TOPGC Hole Sponsorship &amp; Lifeflight)</i></li> </ol>	<p><b>M Scott</b> - Annual A12 &amp; A9 returns to be lodged to NSW Office of Fair Trading, following AGM</p> <p><b>M Scott</b> – Process 2020 Invoices at 50% discount based on number of working rigs as advised by chapter members</p>
	<p><b><u>Office Bearers for 2020/2021</u></b></p> <p><b>Chairman-Onshore: Luke Smith</b> (Easternwell Energy) Proposed by Eric Jacobsen (Diamond Offshore) and seconded by Sam Ward (High Arctic)</p> <p><b>Chairman-Offshore: Michael Hartvigsen</b> (Maersk Drilling) Proposed by Eric Jacobsen (Diamond Offshore) and seconded by Ken Ledger (Savanna Energy)</p> <p><b>Vice Chairman-Onshore: Andy Gainsforth</b> (MPC Kinetic) Eric Jacobsen (Diamond Offshore) and seconded by Megan Scott (Easternwell Energy)</p> <p><b>Secretary/Treasurer: Megan Scott</b> (Easternwell Energy) Proposed by Eric Jacobsen (Diamond Offshore) and seconded by Luke Smith (Easternwell Energy)</p> <p><b><u>Discussion Topics Onshore</u></b></p> <p><b>Presentation by Wellsafe – Permit to Work Update (Jamie Wilson) and is attached.</b></p> <ul style="list-style-type: none"> <li>• Overview and demonstration of the web-based system</li> <li>• Each user must create an account</li> <li>• Functions and reporting</li> <li>• Dashboard explained</li> <li>• All training is online</li> <li>• User acceptance testing was completed in 3 states and 6 different locations</li> <li>• Systems Operations 6 member Committee</li> <li>• Showed the Association Structure (Board &amp; 3 committees)</li> </ul> <p>Discussion about when the live date will be and if the costs would now be reduced. Questioned how the data would be stored, ensuring privacy and stakeholder engagement.</p>	<p><b>M Scott</b> Notify IADC of successful officer bearers</p>



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**Presentation by RSHQ – Petroleum & Gas Inspectorate  
(Don Harris) and is attached.**

- Incidents 2019/2020 Drilling Rigs (14), 11 Dangerous level
- Audits planned – Noise
- Respirable Crystalline Silica (RCS) – fracking outcomes from 2 years observations and sampling
- Inspection Priorities 20/21 Safety & Health
- Fall Protection and guarding examples of non-compliant
- Statistics:
  - Active drilling rigs dropped from 17 to 10 during year
  - Active well servicing rigs dropped from 35 to 22 during year (40% drop in Industry)
  - Meters drilled increased from 626.5kms to 871kms from previous year.
  - Number of wells serviced increased from 4335 to 4879 wells from previous year.


**Discussion Topics Offshore**

1. Investigate ways to raise the profile of the association in WA and increase membership.
2. Organise more meetings for members where matters of mutual interest could be discussed. There was general agreement to this, but we must develop a format.
3. Ensure the above meetings add value to IADC members and be a beneficial combination of business and social. To defray costs, look at cost-effective ways to structure sponsorship of meetings e.g., holding events in meeting room venues of member companies.
4. Above a result of the fact that Drilling Contractors are under tight financial controls these days.
5. Look into increasing Associate Membership (AM) and invite them to meetings allowing them to present at meetings, to give them added value for their membership. Martin to check with Chapter in Dubai how that works.
6. There was a discussion regarding whether people who are not members, being allowed to present, to entice them to take out membership.
7. Look at ways to promote a positive side of the story in the drilling industry, in relation to the current climate change debate. Research with Curtin University if a Student Chapter is a possibility
8. Maersk advised that they had recently had a team meeting about how they could promote employment opportunities in the industry to different public sectors, especially to young people.
9. Look into the West Australian Petroleum Club's School Program as a potential audience.
10. Utilise events of other WA drilling group events by providing relevant and beneficial industry information wherever possible for dispersion (e.g. Australian fixtures list).



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	<p><b><u>IADC-AC Safety Statistics Award 2019</u></b></p> <p>A presentation was provided of the Safety Statistics Award Program. 2019 Award Presentation is attached. Non identifying data and the winner notification is thereby provided by to IADC-AC at no cost by the IADC ISP Program.</p> <p>The 2019 Winners are:</p> <div style="display: flex; justify-content: space-around;">   </div> <p style="text-align: center;"><i>Pictured above are <b>Luke Smith</b> (IADC-AC Chairman-Onshore), presenting plaque to <b>Sam Ward</b>, Vice President (HAES)</i></p> <p style="text-align: center;"><i>Pictured above are <b>Martin Flojgaard</b> (IADC Regional Director), presenting plaque to <b>Kodjo Dogbe</b>, Operations Manager (VALARIS)</i></p>	
	<p><b><u>Date of Next Meeting</u></b></p> <p>The next AGM will coincide with the APPEA Conference in Perth, 14-18 June 2021, the AGM will be held on:</p> <p><b><u>Wednesday, 16 June 2021</u></b></p>	<p><b>M Scott</b> Send date claimer for next AGM 16-06-2021</p> <p><b>M Scott</b> Book suitable room at PCEC for AGM</p>
	<p><b><u>Close and Lunch with invited clients/operators</u></b></p> <p>Meeting closed at 12.18 pm Queensland &amp; Meeting closed at 12.20 pm Western Australia</p>	<p><i>Lunch for 14 pp provided at Phoenix Restaurant QLD &amp; Frasers Event Room WA</i></p>



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We confirm the above minutes are true and accurate.

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**Luke Smith**  
IADC-AC Chairman-Onshore

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**Michael Hartvigsen**  
IADC-AC Chairman-Offshore

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**Megan Scott**  
IADC-AC Treasurer/Secretary

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**Andy Gainsforth**  
IADC- AC Vice Chairman



## 2020/2021 IADC-AC Executive Committee

(L to R) Andy Gainsforth (Vice Chairman), Luke Smith (Chairman-Onshore), Megan Scott (Treasurer/Secretary) and Michael Hartvigsen (Chairman-Offshore)



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**2020 AGM Onshore Attendees**  
(B-L to R) S. Ward, K. Ledger, T. Scheffe, A. Crane  
(F-L to R) A. Gainsforth, L. Smith, M. Scott, F. Reynolds



**2020 AGM Offshore Attendees**  
(L to R) E. Jacobsen, M. Hartvigsen, M. Flojgaard, K. Dogbe, P. Williams