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| Place | Ho Chi Minh, Vietnam | Date | 25 January 2018 |
|---------|--|------|-----------------|
| Purpose | Annual General Meeting conjunction to HSE & T Conference | | |

| No. | Topics | Description / Discussion Results | Remarks & Due Date |
|-----|-----------------|--|---|
| 1 | Chairman | Mike Dubose – Vice President IADC International Development Safety Briefing Welcome to all attendees Thanks to organizers Thanks to sponsors Noble Drilling, PV Drilling and IADC SEA Chapter Chapter Members Meeting is conducted in compliance with the "IADC Antitrust Policy & Guidelines" which were referred to by the Chapter Chairman. | No presentation |
| 2 | Special Keynote | Kirk Atkinson, IADC SEA Chapter Chairman | No presentation |
| 3 | Presentation | Mark Denkowski, IADC Executive Vice President – Operational Integrity, IADC | Presentation in NOT available for download. |
| 4 | Presentation | Presentation API 16AR – Gary McQuade – Aberdeen Drilling Consultant | Presentation is available For download. |
| 5 | Looking ahead | Kirk Atkinson, IADC SEAC Chairman The next meetings will be held in Kuala Lumpur around / during the OTC Asia 2018. Time and location of following meetings will be discussed. | |



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| 6 | Nomination and elections | Jacob Taylor of Maersk Drilling was nominated as Second Vice Chair and was elected. As stipulated in the bylaws, the position of Chairman is for a duration of one calendar year. As the Chairman steps down, the Vice Chairman takes the Chairman role and the Second Vice Chair takes the role of Vice Chair unless this process is disputed by a majority of the members. As such, the Chairman for 2018 is Kirk Atkinson and the Vice Chairman is Izwan Megat of UMW Drilling. The Chapter thanks Louay Laham of Sapura Energy for his dedication to the chapter. There is no limit on the duration of the position of secretary and treasurer, but this position is to be reelected by majority vote at the last chapter meeting of the year. Positions nominated and elected and / or continued for 2018 as: Jacob Taylor – Head of Marketing Maersk Drilling and 2nd Vice Chairman Vincent Tan – MD of MTQ and Treasurer Horkiz "Rose" Rouzi – BD Manager for Reach Group and Secretary Chit Hlaing – IADC SEA Chapter Representative | |
|---|--------------------------|--|-----------------|
| 7 | Closing remark | Chairman – Kirk Atkinson | No presentation |



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| 8 Attendees list | IADC Southeast Asia Chapter Meeting 25 January - 14.00-16.00 hrs |
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Sponsors







Signed as a true record of proceedings for and on behalf of the SEA Chapter of the IADC:

Kirk Atkinson – Chairman

Horkiz Rouzi - Secretary