



INTERNATIONAL ASSOCIATION OF DRILLING CONTRACTORS

AUSTRALASIAN CHAPTER
Logistics Forum
ABN 58 181 124 763

Meeting Minutes – 5th September 2013 - 10.30am to 12.10 pm

Starlight Motel 20B Bowen St Roma

Chairperson welcome address

- **Thomas welcomed the new members who have volunteered to freely contribute to the committee with the first focus to have the processes rolling and openly share information on how we can make this industry safer and more compliant with legislation, the means to achieve this will involve:**
 - **Increase attendance at the TMR Toowoomba forums across the entire industry**
 - **Establish the IADC rig move committee**
 - **Work heavily with the 4 CSG proponents to ensure the code of practice strategy has been developed through the ALC, it is up to us to operationally implement within the industry and work with the proponents**
 - **Lastly the information we gather needs to be shared and distributed**

Apologies

- **Tim Drew – Mansell Transport**

Confirmation of Minutes of previous Meeting

- **Confirmed by Hayley Baxter seconded Ross Perrett**

Matters arising from the Minutes

- **Confirmed Treasurer nomination and accepted we thank Hayley Baxter**
- **Confirmed Secretary nomination and accepted we thank Victor Gado**
- **Meeting to be arranged with National Chairperson IADC with Thomas and Hayley to establish record keeping for books of accounts, it was agreed no separate bank accounts would be opened for this committee; all monies will be reimbursed and paid by the National account.**

Inward and Outward Correspondence

- **Surat Basin Development Corporation contacted Thomas with offers of assistance, the committee agreed for Thomas to establish and understand the level and types of assistance that maybe on offer**

Reports

Chairperson

- **No further matters raised**

Secretary

- **Spoke of NLSC methods in relation to the 10 points**

Financial

- **No additional matters raised aside from meeting next week with the National Chairperson for record keeping and process requirements**

Any Committee Reports in order of need for discussion

- **General conversation was had in relation the roles and expectations including time frames about this committee**

Our GOAL

We are looking and seeking from the team – *individual contribution from team members*

- ***Thomas raised the following key hotspots***
 - ***Changes and impacts of legislations***
 - ***Code of practice***
 - ***Permitting for over dimensional loads***
 - ***Driver training***
 - ***Communication to industry do we achieve this via?***
 - ***Web site***
 - ***Doing & Happening***
 - ***Chanel out in other forms***
 - ***Who is the audience we need to communicate to?***
 - **Heavy vehicle working group Thomas to seek a seat at the table with the proponents.**
 - **Members of this committee to take ownership of tasks**

What are the agreed deliverables and by whom and by when – **by all**

- **The committee agreed the following tasks have been assigned to**
 - **Hayley Baxter – Permits liaise and work with NHVL and QTMR to identify improvements for an inclusive permitting system including councils**
 - **Ross Perrett – Item 6 from NLSC Code for Speed management which incorporates Intelligent Access Project (IAP) - liaise with agencies to determine how this can complement CSG industry for Permits and Code of Practice**

- Mark Pearson – Item 4 from the NLSC Code for Communication per above notes and expanded as necessary
- Steve Bond – Driver attraction, retention, training for operator competency for CoR average driver age is now reported to be mid 50's
- Darryl Thomas – Item 1 from the NLSC Code Legal Compliance & Chain of Responsibility
- Victor Gado remaining items of the ALC / NLSC Code
 2. OH&S Risk assessment and compliance
 3. Fatigue (scheduling, time slot flexibility, waiting time, queuing, loading & unloading)
 5. Safe Loads (preparation, restraint and containment, mass container weight declaration, dangerous goods)
 6. Speed Management
 7. Equipment
 8. Driver Health / Drug & Alcohol
 9. Subcontractor assessments
 10. Operational Infrastructure
- It was agreed wherever existing documents exists from the ALC / NLSC these would be assessed and adopted wherever practical in order to reduce complexity to ensure a standardised approach is achieved.
- Sign off by proponents, - it was agreed there will be progressive discussions with the gas proponents heavy vehicle group to have matters signed off to ensure industry coverage is achieved, this also includes sign off wherever needed from NHVR and Queensland Transport / Main Roads and the Australian Logistics Council / NLSC

General Business

- With no further business the meeting was declared closed 12.10 pm

Attendee List

- List is attached

Date of next meeting **Tuesday 29th October 2013 Picnic Point Toowoomba (time to be confirmed closer to date as this may coincide with the next TMR forum)**