

HOTEL RESERVATION FORM IADC ASIA PACIFIC CONFERENCE AND EXHIBITION 20 TILL 23 MARCH, 2017

For reservation, please the following and fax or email to : Reservation Department

Tel: + 60 3 2782 0088 Fax : + 60 3 2141 4281 Email: reserve.prkul@parkroyalhotels.com

CC copy: Ms Nicole Lim Email: nicole.lim@parkroyalhotels.com

Ms Dee Dee Pok Email: deedee.pok@pphg.com

GUEST PARTICULARS					
Name (Mr / Ms)					
Company					
Address					
Address		Country			
Arrival Date	Flight No.		ETA		
Departure Date	Flight No.		ETD		
Tel No.		Fax No.			
Designation		Booker/ Guest's signature:			
Email				_	

RESERVATION DETAILS			☑	Pleas
			e select your option	
Room Type	Daily Room Rate	Daily Breakfast	No. of Room	
Deluxe King	RM 350.00++ per room	One Person		
Deluxe Twin / Double	RM 375.00++ per room	Two Person		
Orchid Club Deluxe Single *	RM 410.00++ per room	One Person		
Orchid Club Deluxe Twin / Double *	RM 475.00++ per room	Two Person		

Value-add: Complimentary high speed broadband internet access in room and within the hotel

- The above rates are quoted in Ringgit Malaysia (RM)
- (++) Subject to 10% service charge and 6% goods, service tax (GST). 6% GST is taxing the 10% service charge.
- The Hotel reserves the right to adjust the above rates without notice in the event of unforeseen circumstances or tax alteration by the Government and service charge amendments.
- (*) Orchid Club Deluxe are inclusive of club benefits.
- Rooms guaranteed availability till 20 February, 2017.



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LIMOUSINE							
Airport Pickup (1 Airport Send-oway) way)		d-off (1	Return Transfer (2 ways)		A surcharge of 50% will be levied for transfers required from 12midnight to 6am		
RM265.00nett per		RM265.00nett per		RM530.00nett per			
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							Pleas
					e select your option		

GUARANTEED BOOKING & EARLY ARRIVAL

For early arrival, the hotel will check-in the guest one day earlier in order to guarantee the room. **ONE night room charge** will be charged accordingly. Otherwise early check in is strictly subject to availability.

Check in time is 1400 hours and check out time is 1200 hours.

CANCELLATION POLICY

- 1) 14 08 days prior to arrival date, one (1) night room charge will be charged to the individual credit card.
- 2) Between 07 days to arrival date, full stay room charges will be charged to the individual credit card.

NO SHOW POLICY

Rooms which are not cancelled by the guest or No Show on the day of arrival, where guest fail to occupy the room will be charged for the total durations of stay. These rooms are deemed to be guaranteed

BILLING INSTRUCTIONS

Credit card is required to guarantee room reservation. We accept Cash (Ringgit Malaysia) or the following credit cards: AMEX, VISA and MASTERCARD.

Name of Card Holder	Expiry Date	
Credit Card Number		

Reservations No. and Confirmed by :

Date : Stamp : DD2016